



FEMA

How to Appeal Your Claim

If you filed a claim seeking compensation for damages resulting from the Hermit's Peak/Calf Canyon Fire and disagree with the compensation amount on your final Letter of Determination, you can file an appeal.

1

STEP 1

Request an Appeal

Submit a written Notice of Appeal (NOA) within 120 days from the date listed on your final Letter of Determination. Be sure to include the reason for appeal, describing where you believe there are inaccuracies in the Claims Office's determination.

(Scan the QR code at the bottom of this document to be linked to a fillable Notice of Appeal form that you can use.)

Send your Notice of Appeal by email, mail, or drop off in-person.

IN-PERSON: Through your Navigator

BY EMAIL: fema-hermits-peak-appeals@fema.dhs.gov

BY MAIL: Appeals Docket

FEMA Hermit's Peak/Calf Canyon Claims Office

P.O. Box 1329

Santa Fe, NM 87504

2

STEP 2

Appeal is Reviewed

The Claims Office will issue an acknowledgement letter once they have received your Notice of Appeal.

Claimants can provide supporting documents within 60 days of filing an appeal. Claims Office staff will also reach out if additional information is necessary.

3

STEP 3

Receive a Decision

The Claims Office will provide a decision on your appeal after receiving your Notice of Appeal and any supplementary information. If you agree with the decision, payment will be made after you have signed the Release & Certification form.

Individuals who do not agree with the appeal decision can file for arbitration or judicial review within 60 days of the date on the appeal decision.

For one-on-one assistance, reach out to your Navigator or call the helpline at 505-995-7133.

