



Parent and Guardian Overview and Consent Form for Participation in FEMA Region 2 Youth Preparedness Council

Overview:

FEMA Region 2 staff, along with FEMA’s Individual and Community Preparedness Division, will facilitate your child’s participation in the Region 2 Youth Preparedness Council. FEMA has also hired contract support staff from Fors Marsh Group and Teracore to assist with this work.

FEMA Staff:

Staff Name	Email Address	Location
Debbie Costa	deborah.costa@fema.dhs.gov	New Jersey
Bijal Patel	bijal.patel@fema.dhs.gov	New York

Contract Staff:

All contract staff have been issued a public trust clearance after a background check from the Department of Homeland Security and are emergency preparedness professionals who have previously supported and implemented youth programming on behalf of FEMA. These staff have a child safeguarding policy that they follow, to ensure that your child has a positive learning experience with their participation in the Youth Preparedness Council.

The staff listed below represent the staff who have been specially trained and may contact your child on behalf of FEMA Region 2’s Youth Preparedness Council:

Staff Name	Email Address	Location
Allison Albright	Allison.albright@associates.fema.dhs.gov	New York

There are additional contract staff around the country who work with RPL and who have also been trained and vetted to provide youth preparedness program support; to foster collaboration with the Region 2 council and their own regional councils, your child may be in contact with:

Staff Name	Email Address	Location
Sara Varela	Sara.Varela@associates.fema.dhs.gov	Boston, MA
Allison Albright	Allison.Albright@associates.fema.dhs.gov	New York, NY
John DiSpaldo	John.Dispaldo@associates.fema.dhs.gov	Philadelphia, PA
Lisa Janak Newman	Lisa.JanakNewman@associates.fema.dhs.gov	Atlanta, GA
Kirsten Maltese	Kirsten.Maltese@associates.fema.dhs.gov	Denver, CO
Vince Martinez	Vincent.Martinez@associates.fema.dhs.gov	Oakland, CA
Susy Gomez	Susy.Gomez@associates.fema.dhs.gov	Washington, DC
Steve Precker	Stephen.Precker@associates.fema.dhs.gov	Washington, DC
Erin Lauer	Erin.Lauer@associates.fema.dhs.gov	Washington, DC

If there are any changes in staffing, you will receive an update of this chart.



Communications Authorization

To facilitate a dynamic and engaging experience, FEMA and its contract support staff utilize several different communications platforms. Please initial and indicate your approval for each platforms that you approve of; the only required platforms for participation in the YPC are email and group conference calls.

Child's Name: _____

Region 2 Youth Preparedness Council

Written Correspondence:

All items sent via mail will be addressed to the YPC member in care of their parent or guardian.

Email:

All emails sent to youth will be from official FEMA accounts (ending in @associates.fema.dhs.gov or @fema.dhs.gov). All emails will have a second adult copied on the email for safety: this may be you, FEMA staff, or other contract support staff named above.

_____ You may email my child
Child's email address: _____

_____ Please copy me on all email communications with my child
Guardian's Email address: _____

Phone Calls:

The Youth Preparedness Council will have pre-scheduled group conference calls. Contract staff are also available to offer event support or technical assistance in smaller groups or to individual youth.

_____ My child may participate in group conference calls

_____ My child may request a "1 on 1" call with contract support staff; These will be confirmed via email ahead of time, and a second adult will join whenever possible.

Text Messages:

We recognize that often, the best way to communicate with youth is via text message. All text messages from contract support staff will be sent with a second adult included on them.

_____ You may contact my child via text message
Child's phone number: _____

_____ Please copy me on all text messages with my child
Guardian's Phone number: _____



Social Media

Contract and FEMA staff will not engage with their personal accounts with your child on any other social media platforms, including, but not limited to: Facebook, Twitter, Instagram, SnapChat, Youtube, LinkedIn, TikTok, or Tumblr.

Video Conferencing

To host an engaging meeting, FEMA contract support staff will organize video conference option for youth. Video conference platforms include, but are not limited to Adobe Connect, Zoom, Skype, or CiscoWebex. There will always be two adults on any video conference calls.

- _____ You may invite my child to participate in video conferences

In Person Meetings

While most of your child’s Youth Preparedness Council work will happen remotely, there may be opportunities for contract staff to meet your child, at in person Youth Preparedness Council Meetings, or to provide program support for your child’s project. Any in person meeting will be scheduled at least 2 weeks in advance, with contract and FEMA leadership approval in addition to your own approval. No contract or FEMA staff will ever be alone with your child, nor will they ever be in a vehicle with your child.

- _____ You may coordinate with me to meet in person with my child

Collaboration with Partners

FEMA fosters collaborative relationships with community-based organizations, local and state partners, tribal nations, and other federal agencies. We may facilitate email introductions between your child and these preparedness partners to connect them with events and opportunities.

- _____ You may share my child’s email address with preparedness partners (you will be copied)
- _____ You may contact me with case-by-case opportunities (you will be emailed first)
- _____ Please do not share my child’s email address with preparedness partners

Parent/Guardian Signature

Parent/Guardian Name

Date