

FY 2024 Emergency Operations Center Grant Program Frequently Asked Questions

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Frequently Asked Questions

1. What is the purpose of the FY 2024 Emergency Operations Center Grant Program?

The FY 2024 Emergency Operations Center (EOC) Grant Program is intended to improve emergency management and preparedness capabilities by supporting flexible, sustainable, secure, strategically located, and fully interoperable EOCs with a focus on addressing identified deficiencies and needs. Fully capable emergency operations facilities at the state and local levels are an essential element of a comprehensive national emergency management system and are necessary to ensure coordination and unity of effort among multiple emergency management organizations and across multiple jurisdictions during major disasters or emergencies caused by any hazard.

2. What legislation authorizes funding for the FY 2024 EOC Grant Program?

The program is authorized by Section 614 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5196c) as amended and the Department of Homeland Security Appropriations Act, 2024 (Pub. L. No. 118-47).

3. How much funding is available under the FY 2024 EOC Grant Program?

The total amount of funds distributed under the FY 2024 EOC Grant Program will be \$103,189,080.



4. Where is the FY 2024 EOC Grant Program Notice of Funding Opportunity located?

The FY 2024 EOC Grant Program Notice of Funding Opportunity (NOFO) is located online at www.fema.gov/grants.

5. Who is eligible to apply for FY2024 EOC Grant Program funds?

Only State Administrative Agencies (SAAs) (on behalf of state and local units of government) and Federally Recognized Tribes with identified projects in Appendix A of the FY 2024 EOC Grant Program NOFO are eligible to apply. Please refer to Section C of the NOFO for more information on eligibility.

6. What is the role of the State Administrative Agency (SAAs)?

The SAA is responsible for managing the grant application and award. The SAA must pass-through 100% of funding to the subrecipients identified in Appendix A of the FY 2024 EOC Grant Program NOFO.

7. How do SAAs submit an application for the FY 2024 EOC Grant Program applications?

Applying for an award under the EOC Grant Program is a multi-step process. Applicants are encouraged to register early in the System for Award Management ([SAM.gov](https://sam.gov)) and the FEMA Grants Outcomes ([FEMA GO](https://fema.gov/fema-go)) system, as the registration process can take four weeks or more to complete. Registration should be done in sufficient time to ensure it does not impact your ability to meet required submission deadlines. Please refer to Section D in the FY 2024 EOC Program NOFO for detailed information and instructions.

All application materials will be posted on [Grants.gov](https://grants.gov). Eligible applicants should submit their application through FEMA GO. For FEMA GO support, applicants should contact FEMAGO@fema.dhs.gov or (877) 585-3242, Monday-Friday from 9 a.m. - 6 p.m. ET.

Completed applications must be submitted in the FEMA GO system no later than 5 p.m.ET on June 7, 2024.

8. What are the key dates associated with FY 2024 EOC Grant Program?



- Application start date: April 25, 2024
- Application submission deadline: June 7, 2024, 5 p.m. ET

9. Are there any program-specific required forms?

As part of the FY 2024 EOC Grant Program application process, applicants must develop a formal Investment Justification (IJ) that addresses the construction, upgrading, or equipping activities and costs. FEMA has developed an Excel-based template that establishes the required IJ content and helps ensure that submissions are organized in a consistent manner while addressing key data requirements. Use of the template is not mandatory but recommended to ensure all appropriate information is submitted. If applicants choose to not use the template, they must ensure their application submission includes all fields and data elements that are included in the template. All applications must use the following file naming convention when submitting required documents as part of the FY 2024 EOC: "FY 2024 EOC <State Abbreviation> - <EOC Name>."

10. Is submission of a Work Plan required, and is there a Work Plan template I can use?

The submission of a Work Plan is not required.

11. How will FY 2024 EOC Grant Program funds be allocated?

Awards are based on the eligible EOC Grant Program projects identified in the Joint Explanatory Statement accompanying the Department of Homeland Security Appropriations Act, 2024. Those EOC projects are identified in Appendix A of this NOFO.

12. What are the national priorities associated with the FY 2024 EOC Grant Program?

The priorities of the FY 2024 EOC Grant Program are to fund equipping, upgrading, and/or construction of the emergency operations center projects identified in Appendix A of the FY 2024 EOC Grant Program NOFO.

13. Are there any spending requirements associated with the national priorities?



There are no specific spending requirements associated with national priorities.

14. Are there any specific funding requirements associated with the FY 2024 EOC Grant Program?

All costs charged to awards must comply with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements at 2 C.F.R. Part 200, unless otherwise indicated in the FY 2024 EOC Grant Program NOFO. Additionally, projects must align with the guidelines established in the *Build America, Buy America Act* (BABAA), which was enacted as part of the Infrastructure Investment and Jobs Act §§ 70901-70927, Pub. L. No. 117-58 (2021); and Executive Order 14005, Ensuring the Future is Made in All of America by All of America's Worker. More information can be found in Section H.7 of the FY 2024 EOC Grant Program NOFO.

For funding restrictions, see FY 2024 EOC Grant Program NOFO Section D.12.

15. Is there a cost share associated with FY 2024 EOC Grant Program?

Yes, there is a cost share associated with FY 2024 EOC Grant Program. All award recipients must provide a non-federal entity contribution supporting 25% of the total project costs (federal amount plus cost share amount). The non-federal entity contribution can be cash (hard match) or third-party-in-kind (soft match), with the exception of construction activities, which must be a cash (hard) match. In-kind contributions are defined as third-party contributions per 2 C.F.R. § 200.306. The required cost share amount, by project, is included in the project funding table in Appendix A.

All applicants are required to commit the cost share requirement **for each activity under each project** at the time of application. The non-federal contribution should be specifically identified for each proposed activity. The non-federal contribution, whether cash or third-party in-kind match, must consist of eligible costs (i.e., same allowability as the federal share).

16. Are Management and Administration Costs allowed in the FY 2024 EOC Grant Program?

Management and Administration (M&A) costs are allowed and for activities directly related to the management and administration of the award such as financial



management, reporting, and program and financial monitoring. A maximum of up to five percent (5%) of awarded FY 2024 EOC Grant Program funds may be retained by the designated tribal governments and subrecipients for M&A purposes associated with the award. **SAAs are not allowed to retain any EOC Grant Program funding for M&A purposes.** See the FY 2024 EOC Grant Program NOFO Section D.12.c for additional information.

17. What is the FY 2024 EOC Grant Program period of performance?

The period of performance is 36 months.

18. What are the reporting requirements associated with FY 2024 EOC?

Recipients are required to submit various financial and programmatic reports as a condition of award acceptance. See Section F.4. of the FY 2024 EOC Grant Program NOFO for additional information regarding mandatory reporting. See below for financial and programmatic timelines:

Financial Reporting

Reporting Period	Report Due Date
October 1 – December 31	January 30
January 1 – March 31	April 30
April 1 – June 30	July 30
July 1 –September 30	October 30

Programmatic Reporting

Reporting Period	Report Due Date
January 1 – June 30	July 30
July 1 –December 31	January 30



19. What other resources are available to address programmatic, technical, and financial questions?

For additional program-specific information, please contact FEMA Grants News at (800) 368-6498 or fema-grants-news@fema.dhs.gov. FEMA Grants News hours of operation are from 9 a.m. - 5 p.m. ET, Monday through Friday.

For support regarding financial grants management and budgetary technical assistance, applicants may contact the DHS/FEMA Award Administration Help Desk via e-mail at ASK-GMD@fema.dhs.gov.

The FEMA Regions also provide technical assistance to EOC Grant Program primary recipients. A list of contacts in the FEMA Regions is available at www.fema.gov/fema-regional-contacts.

