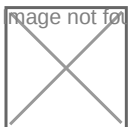


Fact Sheet: Questions about Your Determination Letter

Release Date: September 7, 2017

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- FEMA IHP applicants who have been found ineligible for assistance can have FEMA revisit their cases.
- Applicants must read their letters carefully. It should explain any problems that could be corrected. If a mistake has been made, they should let FEMA know right away by calling the FEMA Helpline at 800-621-3362 (TTY 800-462-7585) or visiting a Disaster Recovery Center.
- Everyone has the right to appeal. Appeals may relate to eligibility, the amount or type of help provided, a late application, a request to return money, or continuing help. All appeals must be made in the form of a signed letter within 60 days of the date on the determination letter.
- Explain in writing why you think the decision about the amount or type of assistance is not correct.
- When submitting the letter, the applicant needs to include his or her full name, date and place of birth and current address.
- Sign the letter. It must be notarized and accompany a copy of a state-issued identification card. If you cannot do that, write: "I hereby declare under the penalty of perjury that the foregoing is true and correct."

Date the appeal letter and include the FEMA application number and the disaster number (DR-4332) and mail it to:

FEMA National Processing Service Center
P. O. Box 10055
Hyattsville, MD 20782-7055
FAX: 800-827-8112; Attention: FEMA



FEMA

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