## Sample Letter of Notification (Property Owner)

(Print on community letterhead)

May 13, 1998

Mr. and Mrs. James Greenwood 13507 Hucksburg Lane Shilling, AS 40377

Dear Mr. and Mrs. Greenwood:

As you know, on May 4, 1998, the President declared our State a federal disaster area due to the recent flooding of the Quake River. Our community is now eligible to apply for grant money under the Hazard Mitigation Grant Program, or HMGP. Under this program, which is administered by the State Emergency Management Agency, we can apply for funds to support a property acquisition or "buyout" project.

If the State and Federal Emergency Management Agency (FEMA) approves our application, FEMA will provide funds to the City through the State to acquire properties damaged by the flood. Those property owners who decide to sell their properties to the City can then relocate to less hazardous areas outside the floodplain. The City will convert acquired property to open space, and permanently maintain it as such. The City will only acquire property from property owners who voluntarily choose to sell their properties. The City of Adversity will *not* use its power of eminent domain to acquire property.

To be eligible for acquisition, properties must meet the following criteria:

- Have a substantially damaged structure(s) because of the April 1998 flooding of the Quake River.
  "Substantially damaged" means the cost of restoring the structure to its pre-disaster condition would be equal to or more than 50 percent of its pre-disaster market value. Substantially damaged structures must be inspected and certified by the county building inspector.
- Include a primary residence or place of business.

Highland High School

• Be located in a floodplain that has flooded at least three times since January 1977.

According to our records, your property might meet these criteria. If you are interested in learning more about Property Acquisition under the HMGP, please attend one of the informational meetings listed below.

Mountaineer Elementary School

3377 Hill Top Avenue	90 Tip Top Road	224 Peak Parkway
111-2221	111-2233	101-9998
7:30 p.m.	10:00 a.m.	11:00 a.m. or 4:00 p.m.
Tuesday, May 26, 1998	Thursday, May 28, 1998	Saturday, May 30, 1998

Mesa Community Center

## Tool II-2, Sample Letter of Notification (Property Owner)

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If you have any questions, please call (111) 111-0000, extension 123. Thank you.

Sincerely,

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Timothy Tide Mayor, City of Adversity